

Instructions for Completing the Verification Worksheet - Dependent Students

To complete the Verification Worksheet, please go to: <https://unwsp.edu/admissions/financial-aid/financial-aid-forms/>, and under 2025-26, please click on V1 Verification Worksheet (D).

2025-26

If you were selected for verification for verification for 2025-26, and your verification group was either V1-D or V1-I, please use our secure portal, Dynamic Forms, to complete the Verification Worksheet and upload any documents requested. You can find instructions on how to complete the Verification Worksheet for a dependent student [here](#). To get started please choose the appropriate Verification Worksheet for the 2025-26 school year:

2025-26 DEPENDENT STUDENTS

[V1 Verification Worksheet \(D\)](#)

2025-26 INDEPENDENT STUDENTS

[V1 Verification Worksheet \(I\)](#)

2024-25 DEPENDENT STUDENTS

[V1 Verification Worksheet \(D\)](#)

2024-25 INDEPENDENT STUDENTS

[V1 Verification Worksheet \(I\)](#)

1. Log in using your myUNW username and password. **NEW STUDENTS:** If you don't know this information, your myUNW credentials can be found on the [Application Portal](#).

UNIVERSITY OF NORTHWESTERN ST. PAUL

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Optional	ACT, CLT or SAT Scores
Awaiting	Copy of Passport Visa Page
Received	High School Official Transcript for Kimball Area High School 11/16/2022

Northwestern Account: myUNW

ID#: _____
Email: _____
Username: _____
Temp Password: _____
[Change Password](#)

If your username and/or password is blank, then your username and password already exist in our system. Please connect with your counselor on how to find your username and reset your password.

[Connect with other incoming students!](#)

ZeeMee is the exclusive social media app for your college journey! Meet future classmates, use our Roommate Finder tool, ask questions to current UNW students, and more! [Check out ZeeMee today!](#)

Account Options

Click on one of the following options to make changes to your account.

[Update Email Address](#) [Change Password](#) [Logout](#)

[Instagram](#)

2. Before you start the form, you will be asked to provide a **parent's** name and email address. This will allow your **parent** to complete the PARENT sections of your Verification Worksheet after you've completed the STUDENT sections of your Verification Worksheet.
3. Complete ALL of the STUDENT sections of the Verification Worksheet. You will have the opportunity to upload tax documents, if needed. You will **NOT** be able to complete the PARENT sections of your Worksheet. Once you've completed the STUDENT sections of your Worksheet, you will be asked to provide your electronic signature. Sign and Submit Form.
4. After you have submitted your Worksheet, your PARENT should receive an email with a link to your form. The email will come from 'forms@unwsp.edu.' Your parent will need to create a Dynamic Forms account. There will be a link in the email to do this.
5. Your parent can then log into your Dynamic Forms using the link provided in the email and the complete the PARENT sections of your Worksheet. Your parent will have the opportunity to upload tax documents, if needed. At the end of the Worksheet, your parent will need to provide their electronic signature, social security number and date of birth. Then your parent can submit your Worksheet. **Financial Aid will receive an electronic copy of your Worksheet, and then we'll be able to proceed with verification.**